

KERALA UNIVERSITY OF FISHERIES AND OCEAN STUDIES (KUFOS)

Guidelines for recognition of Institutions (other than University Departments) as approved Centre of Kerala University of Fisheries and Ocean Studies (KUFOS) for undertaking Doctoral Research.

1. Section 4(5) of the KUFOS Act enables the University to recognise Central and State Institutions outside the University system as approved centres of Research in Fisheries and Ocean Studies for undertaking research leading to Ph.D. The territorial jurisdiction of KUFOS is limited to the State of Kerala.
2. KUFOS awards Ph.D in the disciplines (i) Fishery Sciences (ii) Ocean Sciences.(iii) Allied areas
3. Research Institutions functioning under Government of India/Government of Kerala will be considered for recognition as approved Centres of Research under KUFOS.
4. The institution shall be within the jurisdiction of the State of Kerala.
5. Such Institutions shall have at least three Scientists/Teachers who are having the minimum qualification to be recognised as research guides of KUFOS as permanent staff in the subject area(s) of research for which recognition is sought. These Scientists/Teachers should be eligible for recognition as Research Guides of KUFOS as per University norms.

6. As evidence of research activity in the institution concerned at least 15 research papers should have been published from the institution by the Scientists/Teachers in standard refereed journals during the five years preceding the date of application.
7. An institution seeking recognition under KUFOS shall submit to the Registrar an application strictly in the standard format (attached) containing details such as the name of Institution, its location, the date of its establishment and a statement of its aim and objectives together with the following details.
 - 7.1 Facilities available with the Institution to meet the requirements of the specific area(s) of research for which recognition is sought.
 - 7.2 List of qualified staff engaged in research activities of the Institution in the subject area(s) for which the recognition is sought.
 - 7.3 Details of ongoing and completed research /consultancy projects
 - 7.4 Proof regarding the remittance of the prescribed fee decided by KUFOS for recognition of Institution.
8. When an application for recognition of any such institution complies with all the requirements specified above and the Governing council considers it fit to do so, it may after considering the remarks of the concerned Dean(s) of the Faculties call for such additional information as may deem necessary from the Institution and appoint an Inspection Committee for making enquiries into all matters relevant to the application by visiting the institution and confirming from its officers or other individuals possessing the relevant information on the details furnished by the Institution. The inspection team so constituted shall compose of two members from the University Governing Council, one subject expert and Assistant/ Deputy Registrar (Academic).
9. Based on the report submitted by the Inspection Committee the Academic Council will consider the application along with the reports of Dean(s) and recommend/defer/reject the application for granting recognition to the Institution.

10. If upon receipt of the recommendation of the Academic Council the Governing Council decides it fit to do so, it may by order grant the application either wholly or in part on such terms and conditions and for a period of one year.
11. All recognised research Institutions shall furnish yearly report in approved proforma with regard to their research activity, specifying details of any addition or deletion of ongoing research project, infrastructural facilities and other details such as papers published, no. of research guides actively engaged in research, no. of students awarded Ph.D degree and no. of students pursuing research towards doctoral degrees.
12. These annual reports will be evaluated by the University Governing Council with regard to the research activities of the Institutions.
13. Inspections will be done annually and extension of recognition will be granted only on the basis of recommendations of the inspection committee.
14. Any time either on receipt of a report of inspection referred to above or otherwise – the University Governing Council is convinced that any of the terms and conditions imposed on a recognised institution at the time of granting recognition to it, is not fulfilled or complied with or that the Institution is otherwise unfit to be continued as recognised Institution, the University Governing Council may by order, withdraw the recognition from the Institution provided that before issuing an order withdrawing the recognition, the University Governing Council shall by notice accord the Institution concerned an opportunity for making its representation, - if any-within 30 days from the date of receipt of the notice and shall record its opinion on any representation so made.

15. Recognition granted to all the research centres / Institutions will be reviewed annually upon receiving application enclosing all achievement details and fees.

17. Details of Fees to be remitted :

Cost of application form	:	<input type="checkbox"/>	10,000/-
Application fee for seeking recognition to Institutions (Annual recognition fee)	:	<input type="checkbox"/>	1,00,000/-
Fee payable for the inspection committee (Per Inspection)	:	<input type="checkbox"/>	15,000/-
Recognition of Research Guides at the time of submitting application	:	<input type="checkbox"/>	5000/guide