



KERALA UNIVERSITY OF FISHERIES & OCEAN STUDIES
കേരള ഫിഷറീസ്-സമുദ്രപഠന സർവ്വകലാശാല
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No.GA1/1277/2019

Panangad, Date: .06.2019

2019 OFFICE ORDER - III

Read: Letter no. KUFOS/DN/0001/2019- dated 06.06.2019 of Dean Fisheries.

In order to maintain the smooth functioning of Office procedures, the Despatch of Letters & other documents from Dean's Office will be done through that office itself by meeting the expenditure in this regard from budget provision for Office Expenses allotted to Deans office.

The Office Superintendant attached with Dean's office is entrusted with the duty of Despatch in Dean's office and She/ he will transmit the stamped and sealed covers to Officer i/c of Despatch, Head Quarters, for delivering to Postal Department.

REGISTRAR i/c

To : Dean Fisheries/ Smt. Dhanya T M OS (Hr. Gr.), Officer i/c Despatch/
 Smt. Seema M C, Office Supdt. Dean's Office

Copy to: - The Joint Director, KSA Dept., KUFOS/ PS to VC/Steno to PVC/ PA
 to Registrar/Head, F S Pudevypu/Dy. Registrar (Fin)/Asst.
 Registrar (Estt. I)/Asst. Registrar (Dean's office)/ GA2/GA(6)
 Section/Computer Cell for publishing in Website/SF/Notice
 Board/Spare

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KUFOS HQRS, Panangad, Ernakulam