KERALA UNIVERSITY OF FISHERIES & OCEAN STUDIES
കേരള ഫിഷറീസ്-സമുദ്രപഠന സർവ്വകലാശാല
PANANGAD P.O., KOCHI 682 506, KERALA, INDIA

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No.GA4/3044/2020 07.07.2020

LIMITED TENDER NOTICE

Sealed quotations are invited for the printing and supplying of various registers and forms required for a period of one year as per the list appended.

The rates quoted should be for printing and delivery of the Registers and forms at the Kerala University of Fisheries and Ocean Studies, Panangad. The rate quoted should be firm and inclusive of all taxes and supply of Kerala University of Fisheries and Ocean Studies, Panangad. Period of firmness during which the rates would be firm is one year from the date of supply order.

The envelope containing the Tender should bear the superscription **"Printing and Supplying of various registers and forms (GA4/3044/2020)"** and should be sent to the Registrar, Kerala University of Fisheries and Ocean Studies, Panangad, Kochi -682 506, Ernakulam District. Intending quotationers may submit their quotations on their own papers with detailed specification along with samples.

Last date & time for receipt of quotation	24.07.2020	11.00 AM
Date & time of opening of quotation	27.07.2020	11.30 AM

Late quotations will not be accepted. The Quotations will be opened in the presence of the quotationers or their authorized representative who may be present at the venue.

The EMD of 1% of the total cost of the articles by Demand Draft drawn on State Bank of India in favour of the Finance Officer, KUFOS, Panangad, Kochi should be furnished along with the quotation. The successful quotationer have to furnish security deposit @ 5% of the total cost and execute an agreement in stamp paper worth Rs.200/-.

All the terms and conditions applicable to University/Government quotation are admissible to this quotation also. More details about the items required can be had from the O.S. i/c stores on office hours. Right to accept the quotation in full or in part or to reject without assigning any reason is reserved to the Registrar, KUFOS, Panangad, Kochi which is not questionable.

REGISTRAR i/c

To: Firms
Copy to: NB/KumbalamPanchayat / O.S. i/c Stores/ Programmer/Stockfile/File Copy.

KERALA UNIVERSITY OF FISHERIES & OCEAN STUDIES

List of Printed Registers & Printed Forms

Sl.No.	Items	Quantity/ Year (No.s- Approx)
1	Acquittance Register	10
2	Attendance Register	500
3	Bill register(200 pages)	20
4	Cash Book	20
5	Casual Leave Register	50
6	Contingent Bill Form	4000
7	Contingent Bill Register(100 pages)	50
8	Correspondence Sheet	2000
9	Despatch cum Stamp Account register	10
10	DMS(200 pages)	15
11	Draft Pad	2000
12	Establishment Bill(inner)	2000
13	Establishment Bill(TR 51)	2000
14	Establishment Register	20
15	Expenditure Register (Contingencies)(200 pages)	10
16	Expenditure Register (Other Charges)(200 pages)	10
17	Expenditure Register (Pay & Allowances)(200 pages)	10
18	Field book	50
19	GPF Bill Form	1000
20	GPF Closure Application	10
21	GPF NRA Application	500
22	GPF Recovery Schedule	500
23	GPF Register (200 pages)	10
24	GPF Temporary Advance Application	500
25	Landed Property Statement	200

26	Leave Application Form	1000
27	Local Delivery Register	100
28	Log Book (Calico Binding)	50
29	Master Register (100 pages)	10
30	Master Register (200 pages)	10
31	Miscellaneous Bill	1000
32	Notes File Sheet	3000
33	Objection Slip	100
34	Permanent Advance Disbursement Register	50
35	Personal register	50
36	Receipt Book	100
37	Register of Payments (SDO)(200 pages)	10
38	Register of Pension Payments (200 pages)	10
39	RTC	1000
40	Scribbling Pad	1000
41	Sheet Roll	2000
42	Stamp Account Register	10
43	Stock Register (Big)(500 pages)	25
44	Stock Register (Small)(150 pages)	50
45	TA Bill (GazettedOfficers)	1000
46	TA Bill (Non GazettedOfficers)	1000
47	TA Bill Inner(NGO)	1000
48	WPF Register (200 pages)	10