KERALA UNIVERSITY OF FISHERIES & OCEAN STUDIES

കേരള ഫിഷറീസ്-സമുദ്രപഠന സർവ്വകലാശാല

PANANGAD P.O., KOCHI 682 506, KERALA, INDIA

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No.GA5/5850/2020   Date: 9.12.2020

EMPLOYMENT NOTIFICATION

Applications are invited for the selection of Temporary Staff at KUFOS as detailed below.

Name of Post	**: Technical Assistant / Data Entry Operator**
	(under Directorate of Extension)
Number of vacancy	: One
Period of Appointment	: One year
Essential Qualification	: Degree in Computer Science with 3 years experience in relevant field (GOVT/PSU)
Remuneration	: Rs.15000/- per month
Maximum Age limit	: As per PSC Norms

Interested candidates are requested to apply in the prescribed format application form attached below with scanned copies of certificates to prove educational qualification, age and experience by sending them to the email id: project.recruit@kufos.ac.in on or before 24.12.2020 . Applications not in the prescribed format if any and biodata alone submitted will be summarily rejected.

Where the number of applicants is large and / or where it will not be convenient or possible to interview all candidates to a reasonable limit, the University reserve it right to restrict the number of candidates to be called for interview on the basis of qualifications / suitability of candidate to the post with experience prescribed in the notification**.**

Interview will be held at KUFOS Headquarters, Panangad P.O, Ernakulam and the selected candidates for interview will be intimated through e-mail

General Conditions

1. Those who are selected may walk in for an interview with bio data, original certificates and one set of photocopies of certificates to prove qualification, age ,experience etc.
2. The qualification prescribed shall be as on the last date of receipt of application
3. No interim queries regarding test/interview/selection will be entertained.
4. Canvassing in any form will be a disqualification.
5. The University reserves the right to-
   a. Not to fill up any or all posts advertised.
   b. Offer a post at a lower/higher level than notified, depending upon the qualifications, experience and performance of a candidate.
   c. Draw reserve panels for appointment to possible future vacancies.
   d. Relax any of the desirable qualifications/experience at its discretion for reasons to be recorded.

REGISTRAR

APPLICATION FOR THE POST OF TECHNICAL ASSISTANT/DATA ENTRY OPERATOR AT KUFOS DIRECTORATE OF EXTENSION

1.	Full name	
2.	Date of Birth	
3.	Age in years	
4.	Sex: M/F	
5.	Marital Status	
6.	Nationality	
7.	Category General/OBC/SC/ST. Give Details	
8.	Father's Name	
9.	Permanent address	
10.	Address for Correspondence	
11.	Phone No.	
12.	Mobile No.	
13	E-mail address	
14.	Computer Proficiency if any . Give Details	

				Details of Educational Qualification	

Name of Examination	Name of Board/ University/ Institute	Year of passing	Main Subjects	% of marks/ OGPA	Remarks Distinction/ Division
Class X					
VHSE/Plus Two					
B.Sc					

Details of Relevant Experience in Govt/PSU			
Name of Post	Name of Organisation	Period of duty	Nature of duty in detail

v.	Other related experience (if any)	
vi.	Whether currently employed: Y/N	
15.	Name and address of referee along with phone number and e-mail id	

DECLARATION

I hereby declare that I have carefully read and understood the instructions on this application and that all entries in this form as well as in the attached sheets are true to the best of my knowledge and belief.

Date: Signature and Name of the candidate

Place: