

KERALA UNIVERSITY OF FISHERIES AND OCEAN STUDIES (KUFOS)

PANANGAD, KOCHI -682506

Business rules of KUFOS 2021 PG online allotment

Allotment of seats for various MFSc, MSc, MBA, and M. Tech programme will be carried out through online mode based on the individual rank of the student in the KUFOS PG Entrance examination and the preference of programme which he/she had Opted during the stage of application. The schedule of online allotment and admission to KUFOS Post Graduate programme shall be as followed

| Stage | Date | Remarks |
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| Trial allotment of seats under the General and Reservation categories for various PG programme shall be made from the KUFOS Entrance Rank list based on the priority list of programmes selected by the candidate | From 09-08-2021 10.00 hrs to 10-08-2021 16.00 hrs | <p>Purpose of Trial allotment is to check the correctness of allotment process and to ensure that system is working perfectly. There may be drastic changes in the actual allotments from the trial allotment. Hence candidates will not have any claim for seat allotted during the trial allotment.</p> <p>Of the different programme that the candidate had selected, allotment against available seats shall be made based on the most preferred choice of programme listed by the candidate. Hence he/she shall not be allotted to other programmes that were listed below the allotted programme.</p> <p>Candidates who have not been allotted seats in any allotment may wait for following allotments.</p> <p>Each programme has been allotted seats under the reservation category based on the rotation principle, which has been published in the KUFOS PG Admission Prospectus. If eligible candidates are not available under a particular reservation category succeeding allotment of that seat shall be done to other reservation categories based on the rotation principle as issued in the prospectus.</p> <p>Discrepancies, if any in respect of allotment may be informed within the last date of the trial allotment through mail to admissions@kufos.ac.in mentioning name of candidate, register number, option of courses applied and discrepancy in detail.</p> |
| First allotment of seats under the General and Reservation categories for various PG programme shall be made from the KUFOS Entrance | 11-08-2021 10.00 hrs | Of the different programme that the candidate had selected, allotment against available seats shall be made based on the most preferred choice of programme listed by the candidate. Hence he/she shall not be allotted to |

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| <p>Rank list based on the priority list of programmes selected by the candidate</p> | | <p>other programmes that were listed below the allotted programme.</p> <p>In order to be considered for subsequent higher choices, the candidate has to pay an advance admission fee of Rs.5000/-(Rupees Five Thousand Only), the details of which are given separately.</p> <p>Candidates who have not been allotted seats in the first allotment may wait for following allotments. At the end of each allotment the details of last Rank allotted under each category shall be published.</p> <p>Each programme has been allotted seats under the reservation category based on the rotation principle, which has been published in the KUFOS PG Admission Prospectus. If eligible candidates are not available under a particular reservation category succeeding allotment of that seat shall be done to other reservation categories based on the rotation principle as issued in the prospectus.</p> |
| <p>Last date of payment of advance fee (1st Allotments) and accepting the programme to remain in the allotment procedure</p> | <p>14-08-2021 16.00 hrs</p> | <p>A candidate is eligible to move up in their choice of programme selected in subsequent allotments. However if the advance admission fee is not paid, they will forfeit their seats and their candidature in subsequent allotment shall be annulled/cancelled.</p> <p>Discrepancies, if any in respect of allotment may be informed within the last date of the first allotment through mail to admissions@kufos.ac.in mentioning name of candidate, register number, option of courses applied and discrepancy in detail.</p> <p>At the end of the first allotment the list of candidates who have been allotted seats to different programmes shall be published. The last rank allotted under each programme shall also be informed.</p> |
| <p>Second allotment of seats under the General and Reservation categories</p> | <p>17-08-2021 10.00 hrs</p> | <p>Based on the available vacancies, seats shall be allotted to succeeding candidates in the Rank list and the procedure to be followed shall be similar to the one followed during first allotment</p> |
| <p>Last date of payment of advance fee(2nd Allotments) and accepting the programme and to remain in the allotment procedure</p> | <p>19-08-2021 16.00 hrs</p> | <p>Similar to first allotment, a candidate who has been allotted newly allotted a seat in second allotment need to pay the advance admission fee to be eligible for considering for his/her higher choice.</p> <p>For candidates who have already paid the admission</p> |

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| | | <p>fee during the first allotment need not pay the fee again, however, if they are allotted their higher choice mandatorily their earlier choice shall be annulled/cancelled.</p> <p>Discrepancies, if any in respect of allotment may be informed within the last date of the second allotment through mail to admissions@kufos.ac.in mentioning name of candidate, register number, option of courses applied and discrepancy in detail.</p> <p>At the end of the second allotment the list of candidates who have been allotted seats to different programmes shall be published. The last rank allotted under each programme shall also be informed.</p> |
| Third allotment of seats under the General and Reservation categories | 25-8-2021 10.00 hrs | Based on the available vacancies, seats shall be allotted to succeeding candidates in the Rank list and the procedure to be followed shall be similar to the one followed during first two allotments |
| Last date of payment of advance fee(3 rd Allotments) and accepting the programme and to remain in the allotment procedure | 26-8-2021 16.00 hrs | <p>A third round of allotment shall be conducted if required for the vacant seats of the first two allotments. Candidates who have already paid the advance admission fee during the first or second allotment need not pay the fee again, however, if they are allotted their higher choice mandatorily their earlier choice shall be annulled/cancelled.</p> <p>Discrepancies, if any in respect of allotment may be informed within the last date of the third allotment to admissions@kufos.ac.in</p> <p>At the end of the third allotment the list of candidates who have been allotted seats to different programmes shall be published. The last rank allotted under each programme shall also be informed.</p> |

- There will be three rounds of online seat allotment. If required Spot Admission to vacant seats shall be done at the end of third allotment. During **Spot Admission** preference shall be given to candidates who are ranked in **KUFOS Entrance rank list**.
- Seats will be allotted based on the Rank list published by the University
- If allotted, the candidate shall be given only **one seat** at a time, either in the General or Reservation category which is his/her higher choice(1st Option)(of programme which they have preferentially listed in their application form.
- At the end of each round of allotment, a **payment link** will be provided to candidates who have been given **sure seat**. The candidate has to mandatorily accept the allotted

seat, pay an advance fee of **Rs. 5000/- (Rupees Five thousand only)** to continue in the admission process for subsequent allotments.

- If the candidate has been allotted seat which is their first choice/most preferred programme, they need to report before the respective Faculty Deans on a date and time that shall be notified in due course for verification of original certificates and payment of remaining part of the semester fee.
- Candidates who got offer for a course and is listed in waiting list of other course/s has to accept the offered course for being considered in subsequent rounds of allotment from the waitlisted programme. Candidates who have been offered programme which is their first choice in the preference list need to pay the advance fees within the stipulated date and since they have been offered their most preferred programme shall not be considered in subsequent round of allotment for any other course.
- Allotment in each round is a continuous process; hence position will change if any candidate confirms/rejects their choice. Candidates are advised to monitor the allotment portal intermittently based on the allotment schedule published herewith to update and understand the chances of getting admission.
- Candidates who confirmed their seat during any round of allotment need to pay the advance admission fees within the stipulated date, which is the last date of that series of allotment as mentioned in the schedule. **Those candidates who are not confirming their seat and not paying required fees at that particular round of allotment will lose their chance to get admission as their contention for subsequent allotment would be cancelled.** University will not entertain any complaints regarding seat allotment after the expiry of the stipulated date mentioned for each round of allotment.
- During second and subsequent rounds of allotment, candidates who have not been allotted any seats in the previous allotments needs to confirm the course allotted for being eligible to be considered for their higher options. Such candidates also need to pay required advance fees as mentioned in the schedule. **However, for those candidates who have already paid the advance admission fee in a previous allotment need not pay this fee when subsequently they are allotted their higher choice of programme.**
- At the end of the second/third allotment process the candidates who got allotment to a particular seat need to physically report at concerned Faculty with original certificate to prove their claim on date of birth, educational qualification and reservation category in which they got admission at the time of commencement of academic session (Date will be announced in due course)
- Admission of candidates will be cancelled if the candidate fails to produce original certificates at the time of physical reporting and certificate verification. University will take suitable action deemed to be fit against the candidates who fail to produce original certificate or produce forged/false certificate/documents at the time of certificate verification or on a later stage of verification.

- Before the allotment for each round an official mail would be sent to all candidates informing the commencement of allotment. All the communications related to allotment of seats, vacancy available, reservation rotation shall be made through our official website only.
- At the time of online admission candidates need to pay an **advance admission fees** (Details given below) (which would be later adjusted against the mandatory fee requirements). All candidates need to pay balance amount of semester fees and other fees if any (Hostel fees, PTA membership fee etc.) at the time of commencement of session(Date will be informed later).

Fee structure for Advance Academic Fee (2021-22)

| Name of the programme | Total fee in Rs* | | Fees in Rs. to be paid during Allotment & online admission round (Advance fees) for acceptance | | Fees in Rs. to be paid on date of Certificate verification/ Commencement of academic session | |
|---|----------------------------------|------------------|---|------------------|--|------------------|
| | SC/ST/OEC/ Children of Fishermen | Other candidates | SC/ST/OEC/ Children of Fishermen | Other candidates | SC/ST/OEC/ Children of Fishermen | Other candidates |
| MFSc Programmes | Rs.3,418/- | Rs.20,158/- | Rs.5000/- | Rs.5000/- | -- | Rs.15,158/- |
| MSc Programme (other than MSc Statistics) | Rs.15,118/- | Rs.46,218/- | Rs.5000/- | Rs.5000/- | Rs.10,118/- | Rs.41,218/- |
| MSc Statistics | Rs.15,118/- | Rs.40,718/- | Rs.5000/- | Rs.5000/- | Rs.10,118/- | Rs.35,718/- |
| MBA Programme | Rs.15,118/- | Rs.46,218/- | Rs.5000/- | Rs.5000/- | Rs.10,118/- | Rs.41,218/- |
| M.Tech. Programmes | Rs.15,118- | Rs.51,718/- | Rs.5000/- | Rs.5000/- | Rs.10,118/- | Rs.46,718/- |

*Hostel Fee, PTA membership Fee, etc. are not included.

REGISTRAR i/c

To: Computer Programmmer/Controller of Examinations

Copy: PS to VC/PA to Registrar/Admission Committee members.