

# KERALA UNIVERSITY OF FISHERIES AND OCEAN STUDIES

PANANGAD , KOCHI-682 506

File No: Acad(1)/1520/2022

Date: 04.03.2022

## CIRCULAR

- Sub: KUFOS-Academic-Fee Collection -Timely remittance of Semester fee- reg.  
Ref: 1.Note No.VC/24/2022 dated 18.02.2022 of the Hon'ble Vice chancellor  
2. Minutes of the meeting, File No.Acad(2)/6186/2021 dated 02.03.2022.  
3. Circular No. Acad 3/10437/2017 dated 01.10.2021.  
4. Circular No.Exam 1/2021/101/6386 dated 08.02.2022.

As per the ref (1), it is noticed that inordinate delay occurs in remitting Semester fees by the Students of various Academic programmes of the University. The Hon'ble Vice Chancellor has therefore directed all Academic Coordinators/Advisors to monitor the timely remittance of the Fee by the students in accordance with the Academic Calendar of the University and that no student shall be permitted to register for the next Semester without clearing dues. It has been directed to maintain the Fee Collection Register of Students/Research Scholars, with proper updated entries, in the office of the Dean concerned/Director of Research and any lapse will be viewed seriously. Defaulters of Semester Fee / Examination Fee shall not be permitted to appear for his/her internal/external examinations also.

In the case of Ph.D. students the Research Guide shall primarily monitor the timely remittance of fees by their Scholars/Students and he/she shall be liable for any lapse. Deans concerned and the Director of Research shall also monitor the payment of fee of the Research Scholars.Vide ref (2), it was decided that the registration of PhD students who default in payment of Semester Fees, shall be cancelled without notice.

*(By order of the Hon'ble Vice Chancellor)*

**REGISTRAR i/c**

To

The Deans (FFS/FOST/FFM/FFE)  
The Director of Research

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