



I.VI MTech Students

FORM FOR REQUISITION OF OFFICIAL EMAIL ID

Admission No	:
Name	:
Head of the Department	:
Dean of the Faculty	:
Department / Faculty	:
Admission Year*	:
Current Email address*	:
Mobile Number	:

Note

1. Please spell the names and all other information sought above correctly.
2. *This Email address should be currently used by you.
3. The filled-in form should be submitted after getting duly signed from the respective Head of the Department and Dean of the faculty.
4. An official Email address would be created within 48 hrs. - 72 hrs.
5. Information regarding the official Email address created would be sent to your current Email address.
6. A copy of the Student ID card should be submitted along with the form.
7. The email account will be deactivated once the individual leaves the institution.
8. Individual should get their Liabilities cleared from ICTeG department on leaving the institution.

Date:

(Signature of the Student)

(Signature of the HoD)

(Signature of the Dean of the Faculty)