

Minutes of the Seventh meeting of the Faculty Board of Studies of Faculty of Fisheries Management held at 3 pm on 19.11.2024 in hybrid mode
Venue: FFM, KUFOS

Members attended the meeting:

1. Dr. Afsal E.M, Dean (i/c), Faculty of Fisheries Management, KUFOS	- Chairman
2. Prof.K.R.Muraleedharan Nair , (Retd.), Department of Statistics, CUSAT	- Member
3. Dr E.K. Satheesh, Professor, DCMS and Registrar, University of Calicut	- Member
4. Dr. Shyam S Salim, Principal Scientist, CMFRI, Kochi.	- Member
5. Dr Rajesh K, Head, Department of Business Administration and Management	- Invitee
6. Dr Anoop K.K, Asst Professor	- Invitee

Meeting Link: meet.google.com/rkp-dfjs-hza

Agenda Items

Agenda No.VII/I: Proposal for two PG Diploma Programmes: a. PG Diploma in Food Business Management b. PG Diploma in Food Export and Import Management
Agenda No.VII/II:M.Sc. Statistics – OBE Syllabus Revision 2024- Course Outcomes for 22 courses – Discussion and Approval
Agenda No.VII/III:Ratification of rescheduling of PhD Interview
Agenda No.VII/IV: Admission to PhD programme twice a year
Agenda No. VII/V: Possibility to allow scribe for students of Persons with disability category in carrying out their project/dissertation work.

The meeting started at 3.00 PM. Chairman welcomed all the members to the meeting.

Discussions and Decisions

Agenda No.VII/I	Proposal for two PG Diploma Programmes: a. PG Diploma in Food Business Management b. PG Diploma in Food Export and Import Management
Discussion :	There is a proposal to start two PG Diploma programmes namely a) PG Diploma in Food Business Management and b) Post Graduate Diploma in Food Export and Import Management (PGDFEXIM) through the Centre for Continuing Education (CCE) under the joint supervision of Department of Business Administration and Management, Faculty of Fisheries Management and Department of Food Science and Technology, Faculty of Ocean Science and Technology. A detailed proposal containing the scope, objectives, eligibility criteria, curriculum, scheme of evaluation etc separately for both the programmes were presented by the Dean. Details are given in Annexure I and II.

	The members welcomed the move to start PG Diploma Programmes in Food Business and suggested to include modules in TQM and related quality aspects in food. They also sought the possibility of new teachers to handle the courses.
Decision:	The members scrutinised the course syllabus for PG Diploma in Food Business Management and Post Graduate Diploma in Food Export and Import Management (PGDFEXIM) and approved the syllabus.
Agenda VII/II	M.Sc. Statistics – OBE Syllabus Revision 2024- Course Outcomes for 22 courses – Discussion and Approval
Discussion	As part of National Education Policy 2020, the curriculum revision in line with Outcome Based Education (OBE) is very important. As an initial step towards, the OBE curriculum for the MSc Statistics, the Course Outcomes for the 22 courses were prepared by the teachers of MSc Statistics in consultation with experts and the same was presented before the Board for necessary modifications and approvals. Details are given in Annexure III. Dr. Muralidharan Nair suggested to incorporate a course in Data Analytics at the time of revision.
Decision	The members considered the draft document of Course Outcomes for the 22 courses out of which 13 are core courses and 9 are elective courses and also approved the same. The Board suggested to constitute an expert committee to complete the curriculum revision for the MSc Statistics
Agenda No.VII/III	Ratification of rescheduled Interview for PhD admission
Discussion	Ms.Swapna T R, an applicant for the PhD Programme in Management missed the PhD admission interview held on 25.09.2024 for some communication gap and subsequently requested the university for a repeated chance to attend the interview. In consultation with the Directorate of Research, all the four candidates including Ms.Swapna T R were given another chance to attend the interview. The rescheduled interview was held on 24.10.2024.
Decision	The Board considered the matter and ratified the decision to conduct rescheduled interview for PhD admission held on 24.10.2024
Agenda VII/IV	Admission to PhD programme twice a year
Discussion	Dean informed that some candidates who qualified UGC NET in Law in June 2024 have approached for PhD Admission as they could not apply during the last notification. As the admission process was midway, they couldn't be accommodated this year. It is noted that now the PhD admission is purely based on the UGC NET Examination, and the same occurs two times in a year. Hence it is advisable to offer admission to PhD programme twice a year in order to save a year of the prospective candidates. The members supported the point and asked to ensure any time admission to candidates with external fellowships like UGC JRF.
Decision	To propose the appropriate body to consider two times admission to PhD Programmes offered in the faculty in an academic year probably in every June and December of a year for the candidates with NET qualification and any time admission to the candidates with external fellowships like UGC JRF.
Agenda VII/V	Possibility to allow scribe for students belonging to 'persons with disability' category in carrying out their dissertation work.

Discussion	There was a note from the Registrar's office (Ref: Acad(1)/7694/2019 dated 14.11.2024) to furnish remarks on the matter of allowing scribe for students belonging to 'persons with disability' category in carrying out their dissertation work. It was based on a query from Sree Sankaracharya University of Sanskrit, Kalady. The matter was placed in the meeting for remarks. It is noted that UGC has prescribed certain general guidelines in allowing scribes for written/lab examinations (see Annexure IV). However, clarification is needed to what extent the scribe facility is allowable in areas such as data/sample collection, analysis, writing etc. in the case of the project/dissertation. Scope of the word 'scribe' also needs to be revisited as it primarily refers to assistance in writing.
Decision	The board in principle is in favor of allowing scribe/assistants for students belonging to 'persons with disability' category in carrying out the dissertation work as it is a pro-PWD move and also in the spirit and ambit of UGC recommendations. UGC guidelines for written examination can be followed in this matter, adding necessary clarities with respect to project/dissertation works. Case to case approach is suggested with clear recommendation of the guide/HoD/Dean endorsed by Vice Chancellor in allowing facility of scribe/assistants for persons with benchmark disability.

Dr Rajesh K proposed vote of thanks to all the members. The meeting concluded at 4.15pm.

Chairman