



## I.II PhD Scholars

### **FORM FOR REQUISITION OF OFFICIAL EMAIL ID**

|                        |   |
|------------------------|---|
| Admission No           | : |
| Name                   | : |
| Department             | : |
| Supervising Guide      | : |
| Head of the Department | : |
| Faculty                | : |
| Current Email address* | : |
| Mobile Number          | : |
| Admission Year         | : |

#### Note

1. Please spell the names and all other information sought above correctly.
2. \*This Email address should be currently used by you.
3. The filled-in form should be submitted after getting duly signed from the respective Head of the Department and Supervising Guide.
4. An official Email address would be created within 48 hrs. - 72 hrs.
5. Information regarding the official Email address created would be sent to your current Email address.
6. A copy of the Student ID card should be submitted along with the form.
7. The email account will be deactivated once the students leave the institution.
8. Student should get their Liabilities cleared from ICTeG department on leaving the institution.

Date:

(Signature of the Student)

(Signature of the Supervising Guide)

(Signature of the HoD)