



KERALA UNIVERSITY OF FISHERIES & OCEAN STUDIES

കേരള ഫിഷറീസ്-സമുദ്രപഠന സർവ്വകലാശാല

PANANGAD P.O., KOCHI 682506, KERALA, INDIA

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APPLICATION FOR MIGRATION CERTIFICATE

1.	Name of the Candidate (in block letters)	
2.	Permanent Address in full (with Phone No. & e-mail ID)	
3.	Name of parent / guardian (Specify relationship)	
4.	Gender and date of birth	M/F
5.	Course for which the applicant studied and Admission Number	
6.	Department / School from which the applicant appeared for final Degree/Diploma Exam	
7.	Month & Year of Passing the final exam	
8.	Final result Notification No. & Date	
9.	Details of fee remitted (Fee Rs 500/-)	
10.	University / Institution where the student is currently studying and the name of the course	
11.	Designation and complete postal address of the Head of the institution where the applicant is now studying (The migration certificate will be send directly to this address only)	
12.	Countersignature of the Head of the institution where the applicant is now studying	

I certify that the particulars furnished above are true to be best of my knowledge

Place:

Date:

(Signature of the Applicant)
(PTO)

INSTRUCTION TO THE APPLICANTS

1. No Migration Certificate will be issued to candidates who are not eligible for admission to University to University course of studies. Only those candidates who have registered as matriculates of this university will be issued the Migration Certificate.
2. Candidates who discontinue their course of study should attach copy of Transfer Certificate.
3. The Migration Certificate will be issued only after the publication of results of the examination registered for by the candidate including the results of improvement / reappearance if any. Otherwise, the candidates should get the course & examination registration cancelled as per the relevant rules of cancellation followed and a copy of the cancellation memo should be enclosed along with the application if the migration certificate is required prior to the publication of results of the examination.
4. Copies transcript and marklists issued after Revaluation change/Grace mark etc; and copy of the Degree / Provisional Certificate should also be submitted along with the application.
5. If not registered for the examination of the last studied course under the University, the details including copies of all marklists and Degree Certificate of the previous course of study under the University or other Universities as well, should be furnished along with the application.
6. A candidate will not be issued a Migration Certificate more than once.
7. Application fee is Rs 500/- (Rupees five hundred only). Fee can be remitted at the University cash counter or by way of Demand draft drawn in favour of the Finance Officer, KUFOS, Panangad payable at SBI, Vyttila. Fee once remitted will not be refunded.
8. Migration Certificates will be forwarded only by registered post to the address mentioned in the column No. 11.

FOR OFFICE USE ONLY

Migration certificate issued to Sri./Kum/Smt..... Admn. No.....of
.....course issued on.....with serial no.
.....

Assistant

Section Officer

Asst. Registrar

Controller of Examinations