



KERALA UNIVERSITY OF FISHERIES & OCEAN STUDIES

കേരള ഫിഷറീസ്-സമുദ്രപഠന സർവ്വകലാശാല

PANANGAD P.O., KOCHI 682 506, KERALA, INDIA

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GA5/11370/2026

Dated: 29 /10/2026

EMPLOYMENT NOTIFICATION

Applications are invited in the prescribed format from qualified candidates for appointment to the post of **REGISTRAR** at KUFOS.

Name of Post : REGISTRAR

Number of Vacancy : 1 (ONE)

Period of appointment: The period of appointment shall be five years or attaining 56 years of age, whichever is earlier.

Scale of Pay: Registrar shall receive such emoluments as may be determined by University Governing Council which shall not be less than that of a University Professor.

Qualifications for the post of REGISTRAR

Essential Qualification:

1. A Master's Degree with at least 55% marks or its equivalent grade of B in the UGC seven point scale in Science subjects and 50% in arts discipline with PhD from a recognised University.
2. Minimum 15 years experience as a teacher in a recognised College/University of which 5 years in the administrative capacity.

GENERAL INSTRUCTIONS

1. **Application fee: Rs. 3000/- (For Candidates other than SC/ST)**

Rs.750 /- (For SC/ST Candidates)

2. **Mode of remittance of fee: - Via Online to the account given below:-**

Account No: 67149674791

Name: Finance Officer, KUFOS

Bank & Branch:-SBI,SARoad,Vyttila

IFSC:-SBIN0070517

3. **How to apply:** Interested candidates are requested to apply in the prescribed format with 2 set of application which can be downloaded from the University website www.kufos.ac.in (attached hereunder) along with supporting documents (self attested) and proof of remitting application fee.
4. Applications submitted not in the prescribed format, without fee and supporting documents will be summarily rejected.

5. Applications should reach at the below address **on or before 5.00 pm on 30.11.2026**

THE REGISTRAR

KERALA UNIVERSITY OF FISHERIES AND OCEAN STUDIES

PANANGAD P.O.,

MADAVANA, KOCHI-682 506.

6. The University will not be responsible for any postal delay.
7. Candidates in service should apply through proper channel and should produce NOC and other requirements as per rules.
8. The prescribed essential qualifications are the minimum and mere possession of the same does not entitle candidates to be called for interview. Where the number of applications received is large and/or where it will not be convenient or possible to interview all the candidates, the University at its discretion may restrict the number of candidates to a reasonable limit on the basis of qualifications/experience prescribed in the advertisement.
9. The qualification prescribed shall be as on the last date for receipt of application.
10. No interim queries regarding interview/selection will be entertained. Canvassing in any form will be a disqualification.
11. The University reserves the right to –
 - a) not to fill up any or all posts advertised.
 - b) draw reserve panels for appointment to possible future vacancies.


REGISTRAR

To:

1. Programmer (For publishing in KUFOS web site)
2. PRO
3. Notice Board/SF



KERALA UNIVERSITY OF FISHERIES & OCEAN STUDIES
PANANGAD P.O., KOCHI 682 506, KERALA, INDIA

APPLICATION FOR THE POST OF REGISTRAR

Affix a
recent
photograph
and self
attest the
same

Notification No. and Date

:

1.	Name (In English Block Letters)			
2.	Address for Communication			
3.	Permanent Address			
4.	Phon eNos.	Landline		Email ID:

5	Name of Community/Caste/Tribe (where community claimed in the application is not proved by school records, certificates issued by Tahsildar or Municipal Commissioner will be accepted as proper proof of community)	
6	Date of Birth (In Figures and in words-attach proof) and age – age on the date of submitting application form to KUFOS	
7	Place of birth (Village, Taluk, District and State)	

8	Educational Qualifications				
	Name of the Examination passed	Name of University	Year of passing	Class/ Rank etc.	Subject of examination in the main and subsidiary subject in each part (Attach attested copies of mark lists)
	a. Graduation				
	b. Post Graduation				
	c. Research Degree (Give full details with subject of specialization, Name of Institute or University and the Guide under whom you have undertaken Research Work etc.				
	d. Post Doctoral Degree (Give full details of post doctoral work, name of the Institution, etc.)				
9	Research work done since taking the first research degree (add full details in a separate sheet if necessary)				
10	List of publications in approved journals (add a separate sheet if necessary, enclose one copy each of all reprints .				
11	Teaching Experience/Research Experience (Enclose attested copy of teaching Experience certificate issued by Principals of Colleges or Corporate Management or Director of Collegiate Education with split up period of UG & PG Teaching in each college. Documents showing research experience at University or National Level Institutes including experience or guiding research at doctoral level).				
12.	Details of externally aided projects implemented, funding agencies, funding support received, consultancies etc., Project administration, Technical & Financial details				
13	Presentation of paper in National/ International Seminar (Add a separate sheet listing the papers). Enclose attested copies of certificate showing the name of papers presented.				
14	What languages including Indian languages can you read write or speak? Give particulars and State examination passed in each.				
	Read Only	Speak only	Read and Speak	Read, Write and Speak	Examination Passed.
15	No. of Ph.Ds/M.Phills. Produce details of titles/topics of Ph.D work and M.Phil dissertations.				

16.	Administrative experience if any (give full details) Name of the institution, Nature of administrative work carried out, duration etc.			
17.	Experience Details			
	Name of Employer	Date of Joining	Date of Leaving	Nature of Employment
				Salary
18.	(a) Present employer's full address (b) Has the consent of the employer been obtained for submitting this application? If yes, attach copy of the consent.			
19.	Name of Books published (Enclose copies of Books published)			
20.	Extra Curricular activities in School and College days (enclose attested copies of certificates) (i) Social service (ii) NCC (iii) Sports and Games (iv) Students Organization (v) Any other			
21.	Any additional Information which the candidate wishes to give in support of his application (attach copies of documents)			
22.	Particulars of documents to prove age, qualification etc. (Enclose attested copies of documents mentioned)			
23.	Have you been debarred from appearing for any exam conducted from by KPSC or any Centre/State Government/Quasi Government bodies / Dismissed from service or convicted by a Court of Law.			
24.	If yes, give details			
25.	Any other details			
26.	List of enclosures			

